# SYMBIO-LAB

# ORDER

for Symbio-lab sp. z o.o.
Lelewela 12/29, 38-400 Krosno, Poland
EU TAX ID: PL6842624224

| | |
|---|---|
| Date: | |
| Inquiry no.: | |

| | |
|---|---|
| Ordering party details: | |
| Contact person details: | |

| | |
|---|---|
| Product name: | |
| Batch number*: | |
| Expiry date in months: | |
| Date of order fulfillment (week of the year): | |
| Order quantity: | |

# SYMBIO-LAB

| Delivery address: | |
|---|---|

| | |
|---|---|
| Product form: | |
| Packaging: | |
| Quantity of capsules/tablets in packaging*: | |
| Quantity of blisters in packaging*: | |
| Capsule/tablet size*: | |
| Capsule color*: | |
| Capsule type*: | |
| Bottle capacity*: | |
| Label: | |
| Outer box: | |
| Additional information*: | |

# SYMBIO-LAB

| | |
|---|---|
| Specification included: | |
| Specification no.*: | |
| Composition*: | |
| Raw materials/semi-finished products provided by ordering party*: | |

| | |
|---|---|
| PRICE EXW: | |

* Do not enter text unless necessary.

**Confidentiality:**

      1. The Parties declare that all information obtained in the course of the performance of this order is confidential (hereinafter: "Confidential Information").

      2. Confidential Information, for the purposes of this contract, is any information or data, the possession, access or knowledge of which has been obtained by one of the Parties as a result of cooperation, and which relates directly or indirectly to the Parties to the contract and any entities or persons directly or indirectly with Related Parties.

      3. Confidential Information is in particular: information contained in the offers of the Parties or obtained during mutual discussions or negotiations, personal data, financial data, customer and contractor data, contracts, price lists, databases, chemical compositions of products, operating procedures, data on solutions, etc.

      4. The Parties undertake that:

1) will not directly or indirectly disclose or provide Confidential Information, enable or facilitate access to Confidential Information, in whole or in part, to third parties;

2) take the same precautions with regard to the Confidential Information and the same safeguards as those applied to their own information confidential,

3) they will not recruit, employ, or lead actively, passively or as intermediaries recruitment, directly or indirectly, for any employee and client of the other Party, for the duration of mutual cooperation and within 1 year from the date of its termination or expiry;

4) will use Confidential Information only for the purpose of fulfilling their obligations arising from the performance of the contract;

5) in the event of termination of cooperation or upon any written request of the other Party, they will immediately return all documents containing Confidential Information (including copies of documents)

**GDPR:**

- The main purpose of processing your personal data by Symbio Lab Sp. z o.o. as the Administrator of this data is the implementation of the provisions of the contract concluded with the Ordering Party. Personal data is processed on the basis of art. 6 sec. 1 lit. b) and c) and f) GDPR. The legal obligation of the Data Administrator is to make tax settlements and keep accounting records resulting from the provisions of tax law and accounting regulations. The legitimate interest of the Data Administrator is to ensure the proper performance of the contract and to establish, investigate or defend any claims between the Administrator and the Ordering Party.

- Upon receipt from the other Party of personal data of representatives, employees or associates involved in the performance or responsible for the performance of the Agreement, each Party becomes their independent administrator and from that moment is responsible for ensuring that their processing complies with the provisions of the Regulation of the European Parliament and of the Council ( UE) 2016/679 of 27 April 2016 on the protection of individuals with regard to data processing.

- In connection with the mutual transfer by the Parties of the personal data of their employees (including representatives) or other data subjects, the Party providing the personal data will take over the information obligation incumbent on the other Party and resulting from Art. 14 GDPR.

By signing the document, you confirm that you have read the above information on confidentiality and GDPR and accept their terms.

Sign and stamp of ordering party:

……………………………………………..

**Symbio-Lab Sp. z o.o.** ul. Lelewela 12/29, 38-400 Krosno, Polska
**Office**: Żwirki i Wigury 15/101, 38-400 Krosno, www.symbio-lab.com
**REGON**: 180712413, **TAX ID**: PL 6842624224**, KRS:**0000408923
**BANK ACCOUNT:** ING Bank Śląski S.A. [EUR]: PL 03 1050 1562 1000 0090 8015 6723
**SWIFT:** INGBPLPW